

# Bachelor of Police (180 credits), curriculum

2024–2026



The Police University College has approved the curriculum for the Bachelor of Police Services degree on February 2, 2023 (POL-2024-24068).

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# 1 Striving for professional competence

Police officers are required to have multifaceted expertise and skills that are based on the values and code of conduct generally accepted in police work. The purpose of the Police University College of Finland is to provide higher education in internal security based on research and cultural knowledge for students aiming for expert and leadership positions, as well as to support each student's professional growth and promote lifelong learning. Additionally, the Police University College conducts applied research and development work which supports the planning and development of policing and internal security, as well as teaching at the Police University College.

The Bachelor of Police Services program leads to a university degree in Policing. The general objective of the degree is for the student to acquire:

- comprehensive and practical basic skills and knowledge and the theoretical basis for them, for the purpose of performing specialist functions in internal security;
- capabilities to follow the trends and facilitate the development of internal security;
- readiness for life-long learning;
- relevant skills in communication and languages; and
- capabilities required by the international functions related to internal security.

The scope of the Bachelor of Police Services degree is 180 credits. Students are expected to complete their studies in approximately 3 years. Students who complete the degree program have the skills to work both independently and as a specialist in multidisciplinary police work, and to develop the field of policing.

More detailed provisions on eligibility requirements for positions in the police force are given in section 16 of the Decree on police administration (359/1992).

## 2 Professional growth

Themes related to professional growth, assigned for each academic year, describe the stages of the learning process. The Bachelor of Police Services studies have been staggered according to three annual themes, enabling a gradually deeper focus on specialist competences.

<b>Achieving professional competence in police work</b>	A 3 <sup>rd</sup> year student <ul style="list-style-type: none"> <li>- is able to make decisions in unforeseen situations, as well as plan, carry out and evaluate police work in different operating environments.</li> <li>- is able to utilise and apply different theoretical approaches and work methods in accordance with the generally accepted code of conduct and to evaluate these.</li> <li>- acquires the skills required to develop and reform the workplace.</li> <li>- has a command of police work as a professional entering a new occupation.</li> </ul>
<b>Expanding police work skills and knowledge</b>	A 2 <sup>nd</sup> year student <ul style="list-style-type: none"> <li>- acquires an understanding of key work tasks and learns to apply knowledge, skills and values to police work, as well as how to carry out a police officer's basic work tasks.</li> <li>- is able to plan and carry out police work under the supervision of an experienced police profession.</li> <li>- is able to plan and evaluate his/her own actions and work.</li> </ul>
<b>Learning the basics of police work</b>	A 1 <sup>st</sup> year student <ul style="list-style-type: none"> <li>- acquires knowledge on the police profession and its core areas of competence and is able to understand the professional requirements related to police work.</li> <li>- learns the basic set of knowledge, skills and values in police work, and acquires the knowledge and skills required.</li> <li>- is able to communicate in fluent spoken and written Finnish in work-related situations that require communication and interaction.</li> <li>- is able to independently take part in international communication and interaction using both English and Swedish.</li> </ul>

Figure 1 Student's professional growth.

## 3 European and national qualification frameworks

The European Qualifications Framework (EQF) and National Framework for Qualifications and Other Competence (NQF) classify degrees to certain requirement levels on the basis of competence. Finland observes the EQF requirement level classification. The Act (93/2017) and Decree (120/2017) on the Framework for Qualifications and Other Learning Modules define the requirement levels of degrees, courses and other extensive learning modules.

For each requirement level, the Act specifies the knowledge, understanding and capabilities of a student who has attained the level. These requirement level descriptions are applied to the curriculum planning work of the Police University College, creation of competence profiles, and the evaluation of competence.



In the national qualifications framework, level 6 and the shared national competences describe the level of competence of graduates of universities of applied sciences. The aim is to integrate the level descriptions and general competences with the objectives of the curricula. Achieving these objectives is also assessed as part of the normal assessment of competence associated with the learning process.

**Level 6** (degrees from universities of applied sciences, Bachelor's degrees)

- The student has gained a broad and advanced knowledge of the field of study, including a critical understanding and assessment of the key concepts, methods and principles.
- Holder understands the scope and limits of professional fields and/or scientific disciplines.
- Holder has advanced cognitive and practical skills that demonstrate mastery of concepts, the ability to apply them and the ability to come up with creative solutions and implementations that are required in a specialized professional, scientific or artistic field to solve complex or unpredictable problems.
- Holder works independently in expert positions in the field and in international cooperation or runs a business.
- Holder manages complex professional operations or projects.
- Holder is capable of making decisions in unpredictable operating environments.
- Holder is responsible not just for the evaluation and development of their own expertise but also for the development of individuals and groups.
- Holder has the prerequisites for lifelong learning.
- Holder works with different kinds of people in educational and working communities as well as in other groups and networks, taking into account collaborative and ethical perspectives.
- Holder communicates fluently in their mother tongue to audiences both within and outside their field orally and in writing.
- Holder communicates and interacts in the other national language and is capable of international communication and interaction in at least one other foreign language in their own field.

Source: Government Decree (120/2017) on the framework for qualifications and other learning modules.

## 4 General and professional competences

The objective of the Bachelor of Police Services degree is to develop capabilities which the students will need in the society of the future. The general capabilities for working life create the basis for the student's ability to function and collaborate at work and to develop their specialist skills. The general capabilities for working life constitute learning skills, ethical competences, work community competences, innovation competences and international competences.

In policing, professional specialist competences comprise special vocational skills in policing, acquired during the program. The professional competences in policing constitute public order and security competences, crime prevention and investigation competences, competences to develop safety and security in society and those supporting policing.

## 4.1 General competences

### Learning to learn

The graduating student recognises the strengths and development areas of their competence and learning methods, and they utilise the opportunities communities and digitalisation provide in their learning.

- Assesses and develops their competence and learning methods in different learning environments.
- Is able to acquire, critically assess and appropriately apply the national and international knowledge base and practices of their field.
- Also takes responsibility for group learning and sharing what has been learned.

### Workplace and interpersonal skills

The graduating student has versatile working life skills and is able to operate in work communities of their field.

- Is able to work constructively in a work community and promotes their own and their work community's well-being.
- Is able to act professionally in communication and interaction situations at a workplace.
- Understands and is able to utilise the opportunities offered by technology and digitalisation in the operational environment.
- Understands the complexity of the continuously changing working life and the need to keep developing working life skills.
- Is able to work independently and in groups and is able to lead themselves.

### Ethical competences

The graduating student adheres to the ethical principles and values of their field of profession, taking the principles of equality and non-discrimination into account.

- Is able to take responsibility for their own actions and their consequences and reflects on them in accordance with the ethical principles and values of their field.
- Takes others into account and promotes equality and non-discrimination.
- Take into account the realisation of diversity and accessibility in their actions.
- Understands the principles of responsible conduct of research and adheres to them.
- Is able to influence society based on ethical values.

### Sustainable development

The graduating student is familiar with the principles of sustainable development, promotes their implementation and acts responsibly as a professional and a member of society.

- Is able to use information related to their field in finding, implementing and establishing sustainable solutions and operating models.
- Understands sustainability challenges, their interdependencies and the various aspects of issues and problems.

### International competences



The graduating student is able to operate in multicultural and international operating environments and networks.

- Is familiar with the impacts of their cultural background on their activities and is able to develop operating methods that take multiculturalism into account in their work community.
- Is able to monitor and utilise the international development of their field in their work.
- Is able to communicate internationally in their work tasks.

### **Innovation skills**

The graduating student is able to develop solutions that anticipate the future of their own field, applying existing knowledge and research and development methods.

- Solves problem situations creatively and reforms operating methods together with others.
- Is able to work in projects in cooperation with actors of different fields.
- Is able to apply existing knowledge in the field in development and utilises research and development methods.
- Is able to identify changes in the operational environment and is able to seek customer-oriented, sustainable and economically viable solutions, anticipating the future of their field.

## **4.2 Professional competences**

### **Competences in surveillance and emergency operations**

The student

- is able to apply the core knowledge, skills and values related to surveillance and emergency operations and to justify their actions;
- is able to apply methods and procedures in various surveillance and emergency operation situations, and to assess their effectiveness;
- is able to utilize analyzed data in the planning of surveillance and emergency operations and the targeting of operations;
- is able to apply the methods and procedures of preventive action; and
- is able to lead patrol operations and the initial measures related to operative situations.

### **Competence in crime prevention and investigation**

The student

- is able to apply the core knowledge, skills and values related to crime prevention and investigation and to justify their actions;
- is able to apply methods and procedures in various crime prevention and investigation situations, and to assess their effectiveness;
- is able to utilize analyzed data in the planning, targeting and implementation of investigations; and
- is able to explain the key activities related to the leading of an investigation and the significance of pre-trial investigation conducted with the prosecutor as part of the criminal procedure.

### **Competence in developing the security in society**

The student

- is able to apply key legislation regulating police work fairly in various decision-making situations, and to justify their actions;
- is able to plan, implement, assess and develop police work in various operating environments, utilizing research data related to their field;
- is able to work in collaboration with different authorities and stakeholders; and
- is able to analyze and reflect on their actions and the importance of their attitudes in situations involving professional interaction.

### **Competence in supporting police work**

The student

- is able to use the methods, tools and equipment required in daily police work correctly and safely;
- is able to communicate both verbally and in writing to audiences in and outside the policing field;
- is able to interact and communicate in Swedish and at least one foreign language; and
- is able to plan and implement a personal fitness program to maintain the level of physical working capacity required in their work.

## **5 Pedagogic policies behind the curriculum**

### **Expertise in policing creates future security**

We combine strong expertise in policing with higher education as well as the skills, knowledge and attitudes required by both. We educate experts in internal security and leadership who act ethically and learn continuously throughout their careers.

We use forward-looking education to meet the expectations directed at the police and respond to changes in the operational environment. We experiment boldly and try out new things. We encourage participation in the research and development of working life practices.

We build a common view of our education and ensure in-depth learning and well-being within the university college community. We support the ability to study and learn based on the principle of a constantly learning organization.

### **This is how we reach our goals**

Forward-looking approach

- In the planning of our education, we utilize foresight information as well as information about the operational environment systematically.
- We develop learning outcomes, contents, teaching and evaluation methods and learning environments on the basis of research data and best practices.
- We strengthen compatibility with working life through personal rotation and other competence development practices.

## A competent university college community

- We plan and implement education based on the principles of constructive alignment.
- We encourage everyone to think, act, investigate, and experiment creatively.
- We appreciate and support the continuous improvement of know-how and expertise.

## Strong partnerships

- We are active in partnership networks within the fields of education and research and with various authorities that support teaching and studying.
- We develop our education and working life together with our partners.
- We offer diverse student and staff exchange programs and cross-institutional studies.

## Social responsibility

- We implement our sustainable development goals and strengthen our competence in responsibility.
- We comply with the ethical principles of teaching, research, open science and the police.
- We support diverse ways of learning.

## **The principles of our education**

### Student-centricity

Students have an active role. We take the needs of diverse learners into consideration. We ensure a safe and confidential atmosphere. We promote learning by using diverse teaching methods, evaluation practices and both authentic and digital learning environments. We encourage feedback.

### Collegiality

We study, teach and work in multiprofessional teams. Our education is based on co-teaching. We encourage sharing of skills and knowledge as well as experimentation with new methods. We are accountable for the welfare of ourselves and each other. We strengthen an interactive university college community together.

### Competency-based curriculum

Our education is based on the national qualification framework. Our competency-based curricula ensure compliance with the standards of higher education, close cooperation with working life and the development of professional and general competencies.

### Shared pedagogic management

We share pedagogic management. We promote cooperation and collegiality between actors. We support and guide the planning and development of education and everyday work in teaching. We manage competence to enable each individual, the team and the whole organization to learn, develop and reach their goals.

### Sustainable development in police training

The vision of the police is to provide security and safety through all times, in times of peace and in crises. The objective of the police is to promote safety, prevent crimes, offer services, and operate in an open and effective manner. Police operations are based on our values: fairness, competence, service, and the wellbeing of our personnel.

Sustainable development is often divided into ecological, economic and sociocultural dimensions that interact with each other (Rohweder L. et al, 2008).<sup>1</sup>

Promoting the ecological sustainability of education includes ecological teaching methods, such as online studies and the use of simulations. Economic sustainability sets the preconditions for planning and implementing the Bachelor of Police Services degree program.

Sociocultural sustainability is a natural part of the Bachelor of Police Services degree program and its contents. It is evident in the observance of fundamental and human rights and equality in the contents and implementation of the training. The Police Barometer is used regularly to measure the sociocultural dimension of police work and the results indicate trust in the police. The training and education provided by the Police University College promote the sociocultural sustainable development in society in particular. The objective is to train police officers whose work method is equal, fair and ethical.

## 6 Competency-based curriculum

The Police University College's curricula are competency-based. Competency-based curricula determine the learning outcomes for the degree and for the courses included in the degree, in other words, what the student should know, understand and be able to do as a result of the learning process. Assessment is focused on learning results and based on learning outcomes. The principles of assessment are described in the Police University College degree regulation.

Factors that guide teaching and study include the goal-oriented development of competence, reinforcement of the aspects of learning, and creation of modules that reflect the everyday professional work.

Characteristics of competency-based learning include the following:<sup>2</sup>

- self-assessment plays a key role in the study path
- competence is recognized and acknowledged regardless of the place, time or way in which it was acquired
- personalized and individual study paths are implemented in education
- teachers play a strong role in guidance and the recognition of competences

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1 Rohweder Liisa, Virtanen Anne, Tani Sirpa, Kohl Johanna and Arja Sinkko (2008) Näkökulmia opetukseen ja oppimiseen. (Aspects of teaching and learning, in Finnish) Rohweder, L. & Virtanen, A. (eds.). Kohti kestäväää kehitystä. Pedagoginen lähestymistapa. (Towards sustainable development. A pedagogic approach, in Finnish) Ministry of Education publication No 2008:3. Available in electronic format: Alaniska, Hanna, Keurulainen Harri, Tauriainen Tiia-Mariia (eds.) 2019. Osaamisperustaisia käytäntöjä korkeakouluissa. (Competency-based practices in universities, in Finnish) R&D publications of the Oulu University of Applied Sciences, ePooki 58/2019.  
Alaniska, Hanna, Keurulainen Harri, Tauriainen Tiia-Mariia (eds.) 2019. Osaamisperustaisia käytäntöjä korkeakouluissa. (Competency-based practices in universities, in Finnish) R&D publications of the Oulu University of Applied Sciences, ePooki 58/2019.

- the curriculum comprises competence areas relevant to the working life
- competence areas include student-oriented learning outcomes
- clear assessment criteria have been set for the learning outcomes
- there are different ways to acquire or complement any competences missing according to the learning outcomes
- the assessment of learning is constant, versatile and conducted by many assessors.

## 7 Structure of the curriculum

The Bachelor of Police Services studies are divided into study modules:

- Competences supporting policing (26 credits)
- Public order and security competences (24 credits)
- Crime prevention and investigation competences (18 credits)
- Competences to develop safety and security in society (32 credits).

The study modules are made up of two or more compulsory courses that are completed during successive academic years. Core studies make up 19 credits and vocational studies 81 credits of the courses. The training period accounts for 55 credits and the thesis for 15 credits of the studies. In addition, students must include at least 10 credits from elective studies in their degree.

### BACHELOR OF POLICE SERVICES 180 cr

Competences supporting policing 26 cr		Crime prevention and investigation competences 18 cr	Public order and security competences 24 cr	Competences to develop safety and security in society 32 cr	
Orientation studies 3 cr	Police communications 3 cr	Basics of crime prevention 3 cr	Basics of public order and security operations 3 cr	Police, individual and society 4 cr	Police license administration 3 cr
Swedish language and communications 3 cr	English language and communications 3 cr		Traffic safety 7 cr	Planning of police operations and basics of leadership 6 cr	Research, development and innovation 7 cr
Driving technique and tactics 3 cr	Physical education and capabilities 3 cr	Pre-trial investigation 15 cr			
Police use of force and tactics 8 cr					
<b>Training period 55 cr</b>					
Public order and security operations and traffic control		Crime prevention	Customer service and license monitoring and forensic investigation		
<b>Optional studies 10 cr</b>					
Thesis 15 cr					

Figure 2 Study modules and courses in the Bachelor of Police Services studies.

#### Core studies (19 credits)

Core studies provide the student with a broad and general picture of the position and role of the internal security authorities in society, working life and international settings. The student will acquire understanding of communications and the general theoretical basis of the internal

security sector, and obtain the language skills required at work. Core studies are largely completed during the first academic year.

Courses involving core studies:

- Orientation studies
- Police communications
- Swedish language and communication
- English language and communication
- Physical education and capabilities
- Police, individual and society.

### **Vocational studies (81 credits)**

Vocational studies provide the student with the vocational core competences required in policing. The student will acquire understanding of the key areas of security problems and applications, and of their theoretical basis. After graduation, the student will be able to work independently in specialist internal security positions and contribute to the development of their work community. Vocational studies begin during the first academic year and continue until the end of the studies.

Courses involving vocational studies:

- Basics of public order and security
- Field operations and command
- Police use of force and tactics
- Traffic safety
- Driving technique and tactics
- Basics of crime prevention
- Pre-trial investigation
- Legal grounds of policing
- Police license monitoring
- Planning of police work and basics of leadership
- Research, development and innovations.

During the **training period** (55 credits), the student learns, under supervision, about the key practical functions of policing, especially those related to the vocational studies, and about the application of knowledge and skills in working life. The trainees apply their skills and knowledge to a range of areas in policing. The training period begins at the end of the second academic year and continues during the third year.

**The thesis** (15 credits) is intended to develop and demonstrate the student's ability to apply their knowledge and skills to practical specialist activities related to their vocational studies. The student will also be required to complete a written maturity test in their field of thesis research, which demonstrates knowledge of the field and language skills in Finnish or Swedish. The thesis is largely written during the third academic year.

**Elective studies** (10 credits) provide the student with an opportunity to deepen and broaden their skills. Elective university-level courses can also be taken outside the Police University

College, and in agreed development and other projects implemented by the Police University College. Elective studies are mainly taken during the third academic year.

## 8 Curriculum and implementation plan information for courses and their parts

The curriculum provides an overall description of the degree and the required studies. Curriculum is approved by the Board of the Police University College.

The contents and implementation of the courses are described in more detail in an implementation plan which can be accessed on the institution's intranet. The implementation of a course is planned by the teacher in charge of each course, together with other course teachers.

Extensive courses can consist of several parts that have their own curriculum and implementation plans, i.e., more detailed information on the part of the course in question.

The detailed curricula for courses and parts of courses describe the following:

- Scope of the course
- Learning outcomes
- Subject matters
- Examination requirements and assessment
- Grading scale
- Prerequisite courses.

Curriculum implementation plans describe the following:

- Course contents
- Course implementation methods
- Workload of the student
- Required literature
- Assessment criteria
- Credit transfer
- Teacher information.

If presence is required in a course or part of a course, this is stated in the course requirements. Attendance at lectures is not required. However, students must be present at the first contact teaching session, since the learning outcomes, contents, schedule, assessment, workload, and other practicalities related to the course are discussed there. In addition, attendance is often mandatory at exercises, seminars and classes related to exercises. Detailed information on attendance requirements is on Moodle.

Plagiarism detection software is used to analyze written assignments and theses.

Attendance is required during the three-week period of contact teaching organized in between training periods. Students are assigned to lessons during this period.



The curriculum also defines the courses or their parts that students must pass before being able to enroll in specific courses, as well as the courses or parts of courses that students must pass before their training period.

The general rule is that teaching is provided in accordance with the latest curriculum (Section 7 of the Police University College's General Degree Regulations, December 14, 2016).

## 9 Optional studies

The Bachelor of Police Services degree must include at least 10 credits of elective studies.

The student can select elective courses from the range of elective courses on offer at the Police University College, which varies from one academic year to the next. Elective studies can be applied for four times per academic year, at the beginning of each period. Some courses are online courses that can be applied for on an ongoing basis. Some courses are intended for students of a certain year, or students may be required to pass other courses before applying (cf. the section "Prerequisite courses" of the curriculum).

Among the elective studies, there are also courses intended for international exchange students, which can be attended by degree students and will be announced separately during the academic year.

Information on elective courses is provided on the intranet, and the curricula and implementation plans can be accessed in Wilma. Courses not included in the curriculum may also become available during the academic year.

Higher education studies completed elsewhere that count toward the degree can also be included in elective studies. Such studies do not correspond to the degree courses in terms of their content, but they must be university-level studies that meet the requirements of the degree and support the development of a police officer's professional competence. In their applications, students must justify how the included studies support the professional development of a police officer.

## Study modules and courses

### 10 Competences supporting policing

After completing this study module, the student will be able to correctly use the methods, tools and equipment of day-to-day policing, demonstrate good Finnish language skills in written and spoken communications in contexts both within and outside policing, and use the Swedish language and at least one foreign language in interactive and communication settings. Additionally, the student can plan and implement a personal fitness program to maintain their level of physical fitness required at work.

The Competences supporting policing (26 credits) study module consists of the following courses:

- Orientation studies (3 credits)
- Police communications (3 credits)
- Swedish language and communication (3 credits)
- English language and communication (3 credits)
- Physical education and capabilities (3 credits)
- Driving technique and tactics (3 credits)
- Police use of force and tactics (8 credits).

## 11 Orientation studies (3 credits)

### **Learning outcomes**

After completing this course, the student will be able to

- plan, assess, develop and monitor their studying in line with the degree requirements and
- use the available opportunities and services to support their studies in an effective manner while observing instructions and orders.

### **Subject matters**

- Studying at the Police University College
- Learning environment
- Bachelor of Police Services degree

### **Required work**

- Learning assignments, online courses.
- Processing of personal data by the police and Applying data security in police work, online training.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## 12 Police communications (3 credits)

The study course is graded on a scale of 0–5.

## 12.1 Course part 1. People skills and sharing expertise (1 credit)

### Learning outcomes

After completing this part of the course, the student will be able to

- demonstrate good verbal and written communication skills in Finnish in a range of communication and interactive settings at work;
- know what interaction is and how the various theories of interaction relate to police work;
- analyze, reflect on and observe interactive situations; and
- use writing as a tool for planning and documenting their actions.

### Subject matters

- Interaction and sharing expertise in police work

### Required work

- Written and verbal learning assignments, self-assessment and peer assessment.

### Grading scale

This part of the course is graded on a scale of 0 to 5.

### Prerequisite courses

Not required.

## 12.2 Course part 2. Writing and people skills during pre-trial investigation 1 (1,5 credits)

### Learning outcomes

After completing this part of the course, the student will be able to

- write a clear and illustrative account based on an interview according to instructions;
- use writing as a tool for scientific thinking;
- present criminal cases verbally as part of a team and making use of appropriate illustrative methods;
- use arguments and understand the role of argumentation in police operations;
- apply various interactive theories to pre-trial investigation by the police; and
- give peer feedback and use feedback they have received.

### Subject matters

- Writing and dialogue during pre-trial investigation

### Required work

- Written assignments: account and essay.
- Written and verbal learning assignments.
- Self-assessment and peer assessment.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

People skills and sharing expertise.

## 12.3 Course part 3. Writing and people skills during pre-trial investigation 2 (0,5 credits)

### **Learning outcomes**

After completing this part of the course, the student will be able to

- write appropriate and polished questioning records according to instructions; and
- use feedback they have received.

### **Subject matters**

- Writing and dialogue during pre-trial investigation

### **Required work**

- Writing an examination record during questioning.
- Being a police officer on social media, online training.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Writing and dialogue during pre-trial investigation 1.

## 13 Swedish language and communication (3 credits)

The grading is based on the reference level descriptions of the European framework, and the national Polytechnics skill level descriptions derived from them (writing in Swedish and speaking in Swedish). Proficiency level B1–B2.

- Verbal language skills: satisfactory (1–3) or good (4–5)
- Written language skills: satisfactory (1–3) or good (4–5)

Additionally, the students achieve the Swedish language skills which are required under the Act on the Knowledge of Languages Required of Personnel in Public Bodies for an office requiring a university degree in a bilingual jurisdiction and which are necessary for practicing the profession and for professional development.

## 13.1 Course part 1. Swedish language and communication, verbal (1,5 credits)

### Learning outcomes

After completing this part of the course, the student will be able to

- use the Swedish language at a level required from a public servant;
- communicate verbally in situations involving the use of language related to their profession;  
and
- develop their Swedish language skills as part of their professional skills.

### Subject matters

- Verbal skills in Swedish

### Required work

- A verbal group test.

### Grading scale

Verbal language skills: satisfactory (1–3) or good (4–5).

The grading is based on the reference level descriptions of the European framework, and the national Polytechnics skill level descriptions derived from them (writing in Swedish and speaking in Swedish). Proficiency level B1–B2.

Additionally, the students achieve the Swedish language skills which are required under the Act on the Knowledge of Languages Required of Personnel in Public Bodies for an office requiring a university degree in a bilingual jurisdiction and which are necessary for practicing the profession and for professional development.

### Prerequisite courses

Initial level test.

Preparatory course in Swedish (mandatory for the students who do not pass the initial level test).

## 13.2 Course part 2. Swedish language and communication, written (1,5 credits)

### Learning outcomes

After completing this part of the course, the student will be able to

- use the second national language (Swedish/Finnish) at a level required from a public servant;
- communicate in writing in situations involving the use of language related to their profession;  
and
- develop their language skills in the second national language as part of their professional skills.

### Subject matters

- Written skills in Swedish

### **Required work**

- Written examination

### **Grading scale**

Written language skills: satisfactory (1–3) or good (4–5).

The grading is based on the reference level descriptions of the European framework, and the national Polytechnics skill level descriptions derived from them (writing in Swedish and speaking in Swedish). Proficiency level B1–B2.

Additionally, the students achieve the Swedish language skills which are required under the Act on the Knowledge of Languages Required of Personnel in Public Bodies for an office requiring a university degree in a bilingual jurisdiction and which are necessary for practicing the profession and for professional development.

### **Prerequisite courses**

Initial level test.

Preparatory course in Swedish (mandatory for the students who do not pass the initial level test).

## **14 English language and communication (3 credits)**

### **Learning outcomes**

After completing this course, the student will be able to

- use the English language at a level required by a Polytechnics degree;
- communicate verbally and in writing in situations involving the use of language related to their profession; and
- develop their English language skills as part of their professional skills.

### **Subject matters**

- Verbal skills
- Written skills

### **Required work**

- A verbal and written examination.

### **Grading scale**

The study course is graded on a scale of 0–5.

The grading is based on the reference level descriptions of the European framework, and the national Polytechnics skill level descriptions derived from them. Proficiency level B2.

The students will achieve a level of written and spoken English necessary for practicing their profession and for developing professionally.

### **Prerequisite courses**

Initial level test.

Preparatory English language course (mandatory for the students who do not pass the initial level test).

## **15 Physical education and capabilities (3 credits)**

The study course is graded on a scale of 0–5.

### **15.1 Course part 1. Physical education and capabilities 1 (1,5 credits)**

#### **Learning outcomes**

After completing this part of the course, the student will be able to

- evaluate their own mental and physical working ability and adopt various models to improve it.

#### **Subject matters**

- Physical education and capabilities

#### **Required work**

- Tests, self-assessment.

#### **Grading scale**

This part of the course will be graded as pass/fail.

#### **Prerequisite courses**

Not required.

### **15.2 Course part 2. Physical education and capabilities 2 (1 credit)**

#### **Learning outcomes**

After completing this part of the course, the student will be able to

- plan and execute a personal fitness program, which supports the requirements



- policing sets out for health and physical fitness; and
- assess and develop their mental and physical ability to work.

### **Subject matters**

- Physical education and capabilities

### **Required work**

- Self-assessment, writing a personal training program, physical tests.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Physical education and capabilities 1.

## 15.3 Course part 3. Physical education and capabilities 3 (0,5 credits)

### **Learning outcomes**

After completing this part of the course, the student will be able to

- compare their own physical abilities to the requirements of police work and know how to develop their own mental and physical working abilities; and
- plan and execute a personal fitness program, which supports the requirements policing sets out for health and physical fitness and be familiar with various testing models for measuring physical fitness.

### **Subject matters**

- Physical education and capabilities

### **Required work**

- Tests, self-assessment, preparing a personal training program.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Physical education and capabilities 1 and Physical education and capabilities 2.

## 16 Driving technique and tactics (3 credits)

The course will be graded as pass/fail.

## 16.1 Course part 1. The police vehicle as a tool and vehicle mechanics (1 credit)

### **Learning outcomes**

After completing this part of the course, the student will

- be familiar with the police vehicle's controls, be able to perform daily maintenance, and be familiar with the vehicle's equipment; and
- be able to confirm the roadworthiness of the vehicle.

### **Subject matters**

- The police vehicle as a tool and vehicle mechanics

### **Required work**

- Online examination.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## Course part 2. Driving skills (2 credits)

### **Learning outcomes**

After completing this part of the course, the student will be able to

- handle and drive a police vehicle safely in a range of driving situations.

### **Subject matters**

- Handling and driving a police vehicle in various environments

### **Required work**

- Online examination, driving tests.
- Successful completion of assignments.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## 17 Police use of force and tactics (8 credits)

The course will be graded as pass/fail.

### 17.1 Course part 1. Use of force 1 (2 credits)

#### **Learning outcomes**

After completing this part of the course, the student will

- know the taught techniques for using physical force;
- know how to practice techniques for using physical force, handcuffs, OC spray and the expandable baton safely;
- be able to assess the limitations, risks and possible consequences associated with non-lethal weapons and their use; and
- be aware of the first aid techniques applied to persons who have been exposed to OC spray.

#### **Subject matters**

- Use of physical force
- Non-lethal weapons

#### **Required work**

- Demonstration of competent use of physical force 1.
- The student must pass this part of the course before the training period.

#### **Grading scale**

This part of the course will be graded as pass/fail.

#### **Prerequisite courses**

Not required.

### 17.2 Course part 2. Use of force 2 (2,5 credits)

#### **Learning outcomes**

After completing this part of the course, the student will

- know how to apply techniques for using physical force in different learning environments;
- know how to employ the non-lethal weapons at their disposal;
- be able to handle their service weapon safely and practice their marksmanship skills independently;
- understand the importance of careful and safe actions in situations requiring the use of force as part of police tactics;

- be familiar with forced entry equipment and techniques; and
- understand the impact of personal stress responses in police work and be familiar with the basic methods of managing them.

### **Subject matters**

- Use of physical force
- Non-lethal weapons
- Service weapons
- Tactics

### **Required work**

- Service weapon handling demonstration 1.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Use of force 1 course part

## 17.3 Course part 3. Use of force 3 (1,5 credits)

### **Learning outcomes**

After completing this part of the course, the student will

- know how to employ techniques for using physical force in use-of-force situations and be aware of the limitations, risks and possible consequences of using physical force;
- be able to take the safety of bystanders into account when stopping vehicles forcibly and use the tire deflation device safely; and
- recognize stress reactions associated with use-of-force situations and know how to manage them.

### **Subject matters**

- Use of physical force
- Service weapons
- Tactics

### **Required work**

- Service weapon handling demonstration 2.
- Attendance in classroom lessons is required.
- The student must pass the course before the training period.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Use of force 2 course part.

## **17.4 Course part 4. Use of force 4 (2 credits)**

### **Learning outcomes**

After completing this part of the course, the student will

- be aware of the duties and risks police officers face in extreme situations that pose a danger to the health and safety of others, be familiar with the emergency plan model and be able to act independently in such situations;
- be able to handle their service weapon safely and possess good marksmanship skills;
- be able to employ techniques for using physical force; and
- know the operating principles and risks associated with tasers and be able to use them.

### **Subject matters**

- Use of physical force
- Non-lethal weapons
- Service weapons
- Tactics

### **Required work**

- Demonstration of competent use of physical force 2.
- Expandable baton user training.
- OC spray user training.
- Taser training.
- Service weapon handling demonstration.
- All required work must be completed and passed before practical training.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Use of force 3 course part.

## **18 Public order and security competences**

Having completed this study module, the student will have learned advanced cognitive and practical skills and will be able to independently perform in specialist roles in the field of public order and security.

After completing this study module, the student will be able to

- apply the core knowledge, skills and values related to public order, security and traffic functions and justify their actions;
- apply operating procedures and methods in a range of public order and security situations and assess their effectiveness;
- make use of analytical data in the planning and targeting of public order and security operations;
- apply the procedures and working methods of preventive action; and
- lead patrol operations and manage the initial measures in a demanding operative situation.

The Public order and security competences study module (24 credits) consists of the following courses:

- Basics of public order and security (3 credits)
- Traffic safety (7 credits)
- Field operations and command (14 credits)

## 19 Basics of public order and security (3 credits)

### Learning outcomes

After completing this course, the student will be able to

- define the key concepts of public order and security and the police's methods of control in maintaining public order and security;
- explain the nature of the police's preventive work and the methods used in preventive work on a national scale;
- describe the working methods applied in a range of public order and security functions;
- apply the rules and guidance regulating the use of the government authorities' telecommunication network (Virve); and
- use the police's Virve radio network during public order and security assignments and situations involving several authorities.

### Subject matters

- Basics of public order
- Basics of security operations
- Police's preventive action

### Required work

- Examinations, demonstration of competence.
- The student must pass the course before the training period.

### Grading scale

The study course is graded on a scale of 0 to 5.

### Prerequisite courses

Not required.

## 20 Traffic safety (7 credits)

The study course is graded on a scale of 0–5.

### 20.1 Course part 1. Traffic regulations and the right to drive (2 credits)

#### Learning outcomes

After completing this part of the course, the student will

- be able to explain the significance of human resources behind traffic observations and behavior;
- be able to explain the key factors influencing traffic safety;
- understand traffic safety work as part of preventive work;
- know the driving license categories;
- identify traffic analysis tools and methods; and
- be able to apply key traffic legislation.

#### Subject matters

- Data-driven and preventive traffic safety work
- Objectives of traffic safety work
- Traffic psychology
- Driving licenses and the right to drive
- Traffic regulations and control devices

#### Required work

- Group examination, learning assignments and seminar.
- The student must pass this part of the course before the training period.

#### Grading scale

This part of the course is graded on a scale of 0 to 5.

#### Prerequisite courses

Basics of public order and security course

### 20.2 Course part 2. Investigation of traffic offenses and traffic control (3 credits)

#### Learning outcomes

After completing this part of the course, the student will

- be able to carry out technical and tactical investigation measures related to accident scenes and driving while intoxicated and be familiar with the regulations and measures related to these issues;



- be able to apply the key regulations related to vehicle use; and
- know the essential elements of traffic offenses.

### **Subject matters**

- Traffic offense investigation in accident situations
- Traffic offense scene documentation
- Control and investigation of driving while intoxicated
- Key aspects of vehicle law
- Vehicle use on public roads
- Professional traffic
- Forms of monitoring and Road Policing
- Driving license and vehicle registers

### **Required work**

- Examination and learning assignments.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Traffic regulations and the right to drive course part

## **20.3 Course part 3. Traffic offense legislation (2 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- interpret and apply the key road traffic regulations;
- apply the key rules and principles that grant and limit jurisdiction in road traffic;
- apply road traffic legislation in accident and control situations and use the traffic sanctions system; and
- interpret the provisions of the general part of the Criminal Code and apply them to practice in road traffic cases.

### **Subject matters**

- Traffic offense system
- Scope of traffic offenses
- Predictability and trust in the investigation of traffic offenses
- Traffic offenses: intent, negligence
- Special traffic groups in traffic offense investigations
- Traffic control jurisdictions
- Serious negligence
- The driving license register
- Summary exercises

### **Required work**

- Examination, learning assignments and exercises.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

The Traffic regulations and the right to drive and Traffic offenses and traffic control course parts.

## **21 Field operations and command (14 credits)**

The study course is graded on a scale of 0–5.

### **21.1 Course part 1. Police communications and management systems (1 credit)**

#### **Learning outcomes**

After completing this part of the course, the student will be able to

- use the information, communications and command systems required in public order and security operations.

#### **Subject matters**

- Operational use of the police field system (POKE)
- Government authorities' telecommunications network (Virve) and police field system (POKE) as leadership tools
- The emergency process
- Mission-oriented application of police tactics
- Police command and control center operations
- Emergency response center operations and information system
- Multi-authority operations

#### **Required work**

- Demonstration of competence (demonstration test).
- The student must pass this part of the course before the training period.

#### **Grading scale**

This part of the course will be graded as pass/fail.

#### **Prerequisite courses**

Basics of public order and security course

## 21.2 Course part 2. First aid (1 credit)

### **Learning outcomes**

After completing this part of the course, the student will

- know how to perform an initial assessment and evaluate the patient's condition;
- be able to identify the most common seizures; and
- be able to perform emergency first aid.

### **Subject matters**

- Initial assessment and examining the patient
- Most common seizures
- Tactical emergency first aid
- Completing first aid course EA 1

### **Required work**

- Attendance in classroom lessons is required.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Basics of public order and security course.

## 21.3 Course part 3. Security assignments and control 1 (5 credits)

### **Learning outcomes**

After completing this part of the course, the student will

- be able to perform different roles in a police patrol;
- understand the importance of situation and risk assessment in different police tasks and know how to take occupational safety into account;
- have mastered different interaction skills for different encounters;
- be able to carry out basic public order and safety functions and justify the powers used in them (e.g. domestic disturbance calls); and
- be able to use the police intelligence system (POTI)

### **Subject matters**

- Police tactics
- Maintaining public order and safety
- Treatment of persons in police custody
- Domestic disturbance calls
- Investigation of offenses against children (field portion)
- Mental disorders and police operations

- Police intelligence system (POTI)

### **Required work**

- Online examination, group assignments related to training preparation.
- POTI basic user training, online training.
- Regulations governing the treatment of persons in police custody, online training.
- Investigation of offenses against children (field), online training.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Basics of public order and security course.

## **21.4 Course part 4. Security assignments and control 2 (5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will

- be familiar with the police operational management system and be capable of fulfilling several roles in a patrol;
- be familiar with police search tactics;
- be able to carry out basic public order and safety functions and justify the powers used in them;
- be able to recognize demanding interaction situations and the relevant operating models and specialists (including tactical negotiation, death notification and police cooperation with social welfare and healthcare); and
- be familiar with the fine and criminal procedures and be able to operate in accordance with them.

### **Subject matters**

- Search tactics
- Tasks involving more than one patrol
- Operational management system
- Security steward supervision
- Fine procedures
- Tactical negotiation and death notification

### **Required work**

- Online examination, group assignments related to training preparation.
- Police fine procedures, online training.
- This part of the course must be started before practical training.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Basics of public order and security and Security assignments and control 1 course parts.

## **21.5 Course part 5. Managing public order and security operations (2 credits)**

### **Learning outcomes**

After completing this part of the course, the student will

- be able to apply methods and procedures in various public order and security situations and assess their effectiveness;
- be able to make use of analytical data in the planning and targeting of public order and security operations;
- be able to lead a patrol and know the initial measures associated with the tasks of several patrols; and
- be able to complete the analysis process in an operational case.

### **Subject matters**

- Field command and the field command system
- General management of public order
- Patrol leadership
- Demanding situations (vati), special situations (erti) and similar plans
- Design and implementation of a surveillance theme

### **Required work**

- Examination, learning assignments.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Basics of public order and security course.

## **22 Crime prevention and investigation competences**

Having completed this study module, the student will have learned advanced cognitive and practical skills and will be able to independently perform in specialist roles in the field of public order and security.

After completing this study module, the student will be able to

- apply the core knowledge, skills and values related to crime prevention and investigation and justify their actions;
- apply operating procedures and methods in a range of crime prevention and investigation situations and assess their effectiveness;
- apply analytical data in the planning, targeting and implementation of investigations; and
- explain the key functions related to the leading of investigations and the role of the pre-trial investigation conducted with the prosecutor as part of the criminal procedure.

The Crime prevention and investigation competences study module (18 credits) consists of the following courses:

- Basics of crime prevention and investigation (3 credits)
- Pre-trial investigation (15 credits)

## 23 Basics of crime prevention and investigation (3 credits)

### Learning outcomes

After completing this course, the student will be able to

- explain the objectives and key measures of pre-trial investigation, the parties and their rights, the general provisions and the presence during the pre-trial investigation;
- explain the structure of the record of a pre-trial investigation and its role in criminal procedure;
- explain the basic principles of public disclosure legislation;
- enter the basic report into the police information system (PATJA); and
- define the role of technical investigation in pre-trial investigation.

### Subject matters

- Basics of pre-trial investigation
- Pre-trial investigation as part of criminal procedure
- Record of a pre-trial investigation
- Basic principles of public disclosure legislation
- Police information system (PATJA)
- Introduction to technical investigation

### Required work

- Examinations, demonstration, seminar (essay, peer feedback and peer assessment, presentation).
- The student must pass the course before the training period.

### Grading scale

The study course is graded on a scale of 0 to 5.

### Prerequisite courses

Not required.

## 24 Pre-trial investigation (15 credits)

The study course is graded on a scale of 0 to 5.

### 24.1 Course part 1. Initial measures (2,5 credits)

#### **Learning outcomes**

After completing this part of the course, the student will be able to

- perform a crime scene investigation;
- find and record usable samples (fingerprints, shoe prints, shaped castings, powder smoke samples, DNA samples, glass and paint samples, objects);
- prepare a high-quality photographic appendix of the scenes of traffic accidents and property offenses;
- perform a backline measurement; and
- register persons independently.

#### **Subject matters**

- Documentation
- Sample recording
- Registration of individuals
- Traffic offense scene investigation
- Property offense scene investigation
- Challenges
- Summary crime scene exercise
- Information systems

#### **Required work**

- Examination, learning assignments.
- The student must pass this part of the course before the training period.

#### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

Learning assignments (documentation, sample recording, registration of persons, property offense scene investigation and summary crime scene exercise) will be graded on a scale of pass/fail.

#### **Prerequisite courses**

Basics of crime prevention course.

### 24.2 Course part 2. Questioning (2 credits)

#### **Learning outcomes**



After completing this part of the course, the student will

- be able to conduct preliminary hearings and questioning according to rules and regulations, taking tactical considerations into account;
- understand the special characteristics of dealing with children; and
- know how to use police forms.

### **Subject matters**

- Psychology of questioning (includes preliminary hearings)
- Interaction during questioning
- Theory of questioning (includes preliminary hearings)
- Dealing with children during police operations

### **Required work**

- Examination.
- Passed Investigation of offenses against children online course.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Basics of crime prevention course.

## **24.3 Course part 3. Coercive measures and information acquisition (3,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- apply coercive measures targeted at personal freedom, property and persons;
- describe the cyber security environment as a phenomenon;
- explain the key aspects of digital evidence;
- operate in a cyber environment;
- use the registers and open sources available to the police to assist in pre-trial investigation;
- determine the requirements for residence in Finland and the means of monitoring compliance with the requirements; and
- write fines.

### **Subject matters**

- Coercive measures targeted at personal freedom, property and persons
- Cybercrime
- Information acquisition
- Monitoring of compliance with the requirements for the residence of aliens in Finland
- Fine procedures

### **Required work**

- Examination, seminars, exercises, learning assignments.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Basics of crime prevention course.

## **24.4 Course part 4. Special features of offense types (4,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- perform the key tactical and technical investigation measures to resolve the matter being investigated;
- justify their investigation measures as required for a fair trial and ensuring fundamental and human rights;
- apply the methods to the investigation of various types of crime;
- evaluate the effectiveness of the selected methods; and
- use the information systems in accordance with instructions.

### **Subject matters**

This part of the course consists of six themes:

- 1) Violence and cause of death
- 2) Driving while intoxicated
- 3) Property offenses
- 4) Narcotics offenses
- 5) Forgeries
- 6) Fulfilling the requirements of a fair trial in a pre-trial investigation

### **Required work**

- Learning assignments.
- Written examination and learning assignment in the Violence and cause of death theme.
- Seizure, confiscation for security and forfeiture, online training.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Basics of crime prevention.

The student must have passed the “Questioning” and “Coercive measures and information acquisition” parts of the Pre-trial investigation course before taking part in the Driving while intoxicated, Property offense and Narcotics offense themes.

## 24.5 Course part 5. Criminal investigations management and collaborating in the pre-trial investigation (2,5 credits)

### **Learning outcomes**

After completing this part of the course, the student will be able to

- explain the duties and structures of crime prevention in the current operating environment;
- identify key partners and stakeholders in pre-trial investigations;
- define their own role as a member of the investigation team;
- choose, justify and record normal pre-trial investigation decisions;
- independently perform a typical pre-trial investigation of an offense;
- critically analyze the pre-trial investigation process; and
- explain why the measures of a pre-trial investigation are of sufficient quality in the way required for a fair trial as part of the criminal procedure.

### **Subject matters**

- Organization of crime prevention
- Working as a member of an investigation team
- Concluding investigations
- Subordinate skills in investigation tasks
- Project investigation
- Cooperation during the pre-trial investigation
- Investigation stakeholders
- Pre-trial investigation quality
- Seminar
- Importance of the pre-trial investigation in the criminal procedure

### **Required work**

- Examinations, seminars and related learning assignments.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Basics of crime prevention course.

## 25 Competences to develop safety and security in society

Having completed this study module, the student will have gained a broad and advanced knowledge of safety and security in society in relation with the student's field of study, including a critical understanding and assessment of the key concepts, methods and principles.

After completing this study module, the student will be able to

- apply the key legislation regulating policing with fairness in a range of decision-making situations and justify their actions;
- plan, implement, assess and develop policing in a range of operating environments, making use of research data related to their field;
- work in collaboration with a range of authorities and stakeholders; and
- analyze and reflect on their actions and the impact of their attitudes on professional dialog.

The Competences to Develop Safety and Security in Society study module (32 credits) consists of the following courses:

- Police, individual and society (4 credits)
- Legal grounds of policing (12 credits)
- Police license monitoring (3 credits)
- Planning of police operations and basics of leadership (6 credits)
- Research, development and innovations (7 credits).

## 26 Police, individual and society (4 credits)

The course will be graded as pass/fail.

### 26.1 Course part 1. Police, individual and society (3,5 credits)

#### **Learning outcomes**

After completing this part of the course, the student will be able to

- define the police's operating environment, functions, organization, values and ethical basis;
- analyze and reflect on their actions and the impact of their attitudes on professional dialog;
- meet a range of customers and customer segments and assess the role of multicultural settings in the work of police officers and in society; and
- define the basic concepts of criminology, the theories explaining crime and the basic characteristics of crime in Finland.

#### **Subject matters**

- Police, individual and society

#### **Required work**

Learning assignments (individual and group assignments).

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## 26.2 Course part 2. International police competence (0,5 credits)

### **Learning outcomes**

After completing this part of the course, the student will be able to

- describe the impact and opportunities of the increasingly international field in relation with their work.

### **Subject matters**

- The EU and its internal security priorities, and how they affect the operations of Finland's police
- Forms and mechanisms of international cooperation
- Opportunities provided by internationalization to the police and its personnel

### **Required work**

Online learning assignments, online examination.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## 27 Legal grounds of policing (12 credits)

The study course is graded on a scale of 0–5.

### 27.1 Course part 1. Introduction to law (0,5 credits)

#### **Learning outcomes**

After completing this part of the course, the student will be able to

- define key judicial concepts;

- classify judicial sources;
- apply judicial norms to a simple case;
- search independently for judicial information; and
- reference judicial sources in written assignments.

### **Subject matters**

- Judicial thinking
- Judicial concepts
- Judicial sources
- Information search

### **Required work**

- Learning assignments.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## **27.2 Course part 2. Basics of the system of jurisdiction (3,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- define the key concepts of the police's system of jurisdiction, key powers, principles of the limitation of powers, and the connections between fundamental and human rights and the use of police powers;
- apply authoritative powers of the police in concrete police assignments; and
- know the regulations concerning the use of force and know how to apply them when using the authoritative powers of the police.

### **Subject matters**

- Duties of the police
- Basics of police powers
- Fundamental and human rights, the Constitution and human rights conventions in police work

### **Required work**

- Examination, learning assignments.
- The police as an animal control authority, online training.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **27.3 Course part 3. Legality of policing and legal protections (0,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will

- be able to interpret the key regulations on police powers, apply police powers to concrete cases and resolve issues related to the exercise of powers;
- be aware of the provisions related to the use of force and self-defense; and
- grasp the basics of executive assistance, police investigation and the systematics of the Public Order Act.

### **Subject matters**

- General provisions on police jurisdiction, Police Act, chapter 1
- Police powers, Police Act, chapter 2
- Privacy and public peace, Criminal Code, chapter 24
- Self-defense, Criminal Code, chapter 4
- Police legality control and legal protections

### **Required work**

- Examination, learning assignments.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Basics of the system of jurisdiction course part.

## **27.4 Course part 4. Basics of criminal law (1,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- define the key concepts and principles of criminal law, along with issues that give rise to or remove criminal liability; and
- apply judicial standards to concrete cases and resolve problems related to the application of law.

### **Subject matters**

- General conditions for criminal liability, Criminal Code, chapters 1 and 3–5
- Crimes against life and health, Criminal Code, chapter 21

### **Required work**

- Examinations, learning assignments.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **27.5 Course part 5. Offense definitions (2,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- interpret major types of crime, apply judicial standards to concrete cases and resolve problems related to the application of law; and
- define the main features of the criminal sanctions system.

### **Subject matters**

- Criminal sanctions system, Criminal Code, chapters 2, 2a, 2b, 2c, 6, 7 and 8, Act on Enforcement of Community Sanctions and Act on the Enforcement of a Fine
- Types of offense, Criminal Code, chapters 21, 23, 24, 25, 28, 31, 32, 33, 34, 35, 36, 37, 50 and 16

### **Required work**

- Examination, online course, learning assignments.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **27.6 Course part 6. Criminal procedure basics (2 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to



- define the basic concepts of the law of criminal procedure;
- define the basic structures and principles of the law of criminal procedure;
- apply the procedural provisions of criminal procedure law in practice, taking fundamental and human rights into account;
- solve problems related to the application of law;
- apply the provisions of criminal procedure law and solve application problems relating to evidence of offenses, particularly presentation of evidence; and
- define and apply the procedural provisions of criminal procedure law in a pre-trial investigation as the preparatory phase in the criminal procedure.

### **Subject matters**

- Progress of the criminal process and the provisions regarding pre-trial investigation, prosecution activities and court procedure particularly from the viewpoint of police work and parties involved in the criminal process.

### **Required work**

- Examination, essays.
- Criminal Investigation Act, online training.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **27.7 Course part 7. Fair criminal procedure (0,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- interpret and apply the concepts required for determining the victim's need for protection;
- interpret and apply various situations related to identification;
- interpret and apply the provisions on questioning from the perspective of the overall criminal procedure;
- interpret and apply special issues related to evidence in criminal matters (identification, recording of questioning) taking into account the preparatory role of pre-trial investigation in the criminal process in the manner required by the Pre-Trial Investigation Act (chapter 1, section 2, 2);
- interpret and apply key provisions of criminal procedure to concrete situations (significance of jurisdiction);
- interpret and apply protective measures for persons in a vulnerable position in sensitive criminal matters; and
- identify the special characteristics of offenses targeting animals, the role of the police as an animal welfare authority, the meaning of ban on keeping animals and police measures in supervising the ban on keeping animals.

## **Subject matters**

- Recognizing the injured party's need for protection in the pre-trial investigation and performing the required measures
- Special issues related to evidence in a criminal case: identification, recording of questioning and the meaning of coercive measures and the significance of the report section of the pre-trial investigation record
- Understanding the significance of the pre-trial investigation as part of the criminal procedure
- Application of procedural provisions to cases in practice and the emphasized significance of basic crime investigation work in seeking to establish material truth in the resolution of the criminal case
- Measures required by sensitive criminal matters in practical cases
- Investigation of offenses targeting animals
- The police as animal welfare authority
- Ban on keeping animals and its supervision

## **Required work**

- Learning diary.
- The student must pass this part of the course before the training period.

## **Grading scale**

This part of the course is graded on a scale of 0 to 5.

## **Prerequisite courses**

Basics of crime prevention and investigation.

## **27.8 Course part 8. Civil law (1 credit)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- define the key legal concepts, principles and structures of civil law as they pertain to police work;
- apply legal rules in police practice; and
- solve civil law application problems that are relevant to police work.

### **Subject matters**

- Contract law
- Family and inheritance law
- Corporate law
- Tort law
- Act on Compensation of Crime Damage

### **Required work**

- Examination.
- The student must pass this part of the course before the training period.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **28 Police license monitoring (3 credits)**

### **Learning outcomes**

After completing this course, the student will be able to

- explain the key principles of administrative procedures and good governance;
- describe the administrative process and system of legal protection;
- define the key functions of the police's license administration and their role in policing; and
- monitor the private security industry, rights to drive, firearms licenses and aliens.

### **Subject matters**

- Administrative matters
- Licenses and permits issued by the police
- Basics of the supervision of the private security sector
- Matters related to foreign citizens

### **Required work**

- Examinations, learning assignments.
- Presence during the seminar required.

### **Grading scale**

The study course is graded on a scale of 0 to 5

### **Prerequisite courses**

Not required.

## **29 Planning of police operations and basics of leadership (6 credits)**

The study course is graded on a scale of 0–5.

## 29.1 Course part 1. Work community skills (1,5 credits)

### Learning outcomes

After completing this part of the course, the student will

- be able to assess and develop their own and the work community's activities and act as a responsible member of the work community;
- understand the significance of personnel management guidelines in a work community (including internal control and supervisor oversight) and knows what the concepts mean;
- act in a constructive manner when faced with challenging situations; and
- look after their own wellbeing at work.

### Subject matters

- Acting in a work community
- Challenging situations in the working life
- Wellbeing and coping at work
- The Police Administration's instructions for challenging situations in the working life
- Elements of supervisor oversight and internal control

### Required work

Learning assignment, group work, an exam.

### Grading scale

This part of the course is graded on a scale of 0 to 5.

### Prerequisite courses

Not required.

## 29.2 Course part 2. Development of operations (1,5 credits)

### Learning outcomes

After completing this part of the course, the student will be able to

- assess and develop their own and the work community's activities and act as a responsible member of the work community; and
- act in a constructive manner when faced with change.

### Subject matters

- Project work
- Management of change
- Ethics of leadership
- Development of operations

### Required work

- Learning assignments, self and peer assessment.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **29.3 Course part 3. Strategic leadership of the organization (1,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will be able to

- is able to explain the basic structure of strategy work;
- is able to explain the basics of result-oriented management;
- is able to explain the basic structure of strategic management of the police;
- knows the contents of police strategy; and
- is able to obtain a view of the change factors related to the future and operational environment of the police.

### **Subject matters**

- Basic concepts of strategy work and strategic management.
- Basics of result-oriented management.
- Police strategy and strategic management.
- Scenario work and future research.

### **Required work**

- Preliminary assignment, examinations.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **29.4 Course part 4. Intelligence-led policing (1,5 credits)**

### **Learning outcomes**

After completing this part of the course, the student will

- know the basic concepts of intelligence-led policing and analytical activities, along with the basics of the criminal intelligence and analysis operations of the local police;
- understand the importance of intelligence-led policing and analysis work as a tool of the strategic and operative leadership of the police; and

- understand the significance of the processing of observation data, from the perspectives of crime investigation and analysis operations and of the daily operations of the police.

### **Subject matters**

- Models, development, current status and objectives of intelligence-led policing and analysis
- The operative and administrative dimension of intelligence-led police and analysis operations

### **Required work**

- Learning assignments.

### **Grading scale**

This part of the course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **30 Research, development and innovations (7 credits)**

### **Learning outcomes**

After completion of this course, the student will be able to

- choose either a practice-based or research-based method for the thesis;
- evaluate and analyze previously completed theses;
- use the library's information search tools for the thesis;
- utilize thesis guidebooks in writing the thesis;
- choose the materials and methods for the thesis;
- understand the research process and principles; and
- draw up a project plan for the thesis.

### **Subject matters**

- Thesis and scientific writing
- Principles of research and development
- Research methods

### **Required work**

- Learning assignments, learning diary.
- Presence at lectures is required if their completion requires students to write a learning diary.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## 31 Practical training (55 credits)

The student works under supervision as an officer in public order and security, traffic control and crime prevention tasks associated with operative police work. In addition, the student will become acquainted with the police's customer service, forensic investigation and license monitoring duties.

The course is a central part of the student's professional development for the basic duties of a police officer.

During practical training, the student gains an understanding of the basic duties of a police officer and the associated requirements.

The course will be implemented at a predetermined police department, in the post of a fixed-term constable intern.

### **Learning outcomes**

After completion of this course, the student will

- understand their own position in the work community and be able to function according to the requirements of working life;
- know how to act according to police values as part of police operations;
- be able to perform the basic duties of a police officer in public order and security tasks as well as traffic control tasks;
- be able to perform the basic duties of a police officer in crime prevention tasks;
- understand the significance of police customer service, forensic investigation and license monitoring tasks in police operations;
- know how to acquire and apply academic information in basic police operations; and
- be able to evaluate their own skills and development needs.

### **Subject matters**

- Training orientation
- Managing working life
- Strengthening professional skills and occupational identity
- Public order and security
- Traffic control
- Crime prevention
- Introduction to the work community
- Customer service
- Forensic investigation
- License monitoring

### **Required work**

- Completion of supervised practical training and a passing grade from an instructor Self-assessment and student recruitment assignment.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Receiving a position during practical training requires the student to have sufficient time remaining in their study period (3+1 years) for the training and any studies that follow.

Receiving a position during practical training requires passing the following studies:

- Basics of crime prevention course
- Basics of public order and security course
- Driving technique and tactics course
- Traffic safety course
- Legal grounds of policing course
- Commencement of the following parts of the Police use of force and tactics course: Use of force 1–3 and parts of Use of force 4
- The following parts of the Field operations and command course: Police communications and management systems, First aid, Security assignments and control 1 and commencement of the Security assignments and control 2 course part
- Of the Pre-trial Investigation course, the following parts: Initial measures, Questioning, Coercive measures and information acquisition, and Special features of offense types
- Online courses required by working life
- A valid passing grade in a service weapons competence test and the completion of the two statutory training sessions per calendar year.

A student placing as a fixed-term constable intern must fulfil the additional requirements set for police trainees (Act on Police University College, section 24). These include Finnish citizenship, fulfilling the health requirements, good conduct and a category B driving license.

Students who are appointed to the position of fixed-term constable intern must possess at least the level of physical fitness specified in the Police Administration Regulation (2020/2013/4693, physical fitness testing in the Police Administration).

## **32 Thesis (15 credits)**

The students will write a thesis related to the practical expert activities of their own professional field. The thesis can be a functional development work arising from the needs of the working life or some other applied research with the objective of developing and demonstrating the students' capacity to apply their knowledge and skills in practical expert tasks related to their professional studies. Additionally, the students will give a maturity demonstrated related to the thesis.

### **Learning outcomes**

After completing this course, the student will be able to



- obtain, analyze and apply information in order to develop their own field;
- work persistently and methodically; and
- write a thesis in their professional field that develops themselves, the work community and the field in compliance with the instructions.

### **Subject matters**

- Familiarization with the instructions, process and requirements of a thesis
- Urkund plagiarism detection software
- Seminar group meetings
- Thesis workshops
- Working on the thesis
- Publication of the finished thesis in the Theseus database or in the library
- Archiving the finished thesis
- Writing the maturity test

### **Required work**

- Seminars, thesis plan, thesis, maturity test.

### **Grading scale**

The study course is graded on a scale of 0 to 5.

### **Prerequisite courses**

The student is attending the “Research, development and innovation” course.

## Optional Studies

### 33 Weapons, ammunition and their employment (2 credits)

#### **Learning outcomes**

After completion of this course, the student will be able to

- handle a range of firearms safely;
- identify types of weapons, their operating principles and calibers;
- identify the most common cartridges and their characteristics;
- specify uses permitted under the Firearms Act;
- assess the suitability of firearms, cartridges and ammunition for a range of uses; and
- make use of their competences in policing.

#### **Subject matters**

- Firearms
- Cartridges and ammunition
- Uses under the Firearms Act

**Required work**

- Learning assignments.
- Reflective essay on a subject of choice.

**Grading scale**

The course will be graded as pass/fail.

**Prerequisite courses**

Completion of the Police license monitoring course is required/encouraged for this course.

## 34 Document authenticity testing (1 credit)

**Learning outcomes**

After completion of this course, the student will be able to

- identify the customer reliably; and
- assess the authenticity of identity documents.

**Subject matters**

- IFado
- RTL net
- Facial recognition
- Document security features

**Required work**

- Online courses and learning assignments.

**Grading scale**

The course will be graded as pass/fail.

**Prerequisite courses**

Not required.

## 35 E-FIRST online course—Being a police officer in a cyber environment (1 credit)

**Learning outcomes**

The objective of the course is to give the student the basic abilities necessary to help the victims of cybercrime when receiving reports and to initiate an investigation into the offense.

After completion of this course, the student will be able to

- use the FIRST tool at a crime scene;
- recognize and capture possible digital evidence related to the case under investigation;
- plan and execute a search of a cyber environment;
- understand the difference between crimes directed at a cyber environment and crimes that take advantage of it; and
- understand the role of the first responder in investigating cybercrime.

### **Subject matters**

- The internet and its services
- Open-source data collection
- Devices and technologies
- Crimes that target or exploit cyber environments
- Capturing digital evidence
- Practical operating models for solving technical problems
- FIRST tool

### **Required work**

- Successful completion of online training material and practical training.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

This course is not recommended for students who are at an early stage in their studies.

## **36 Preparatory English language course (1 credit)**

### **Learning outcomes**

After completing this course, the student will be able to

- use basic written and verbal structures and vocabulary.

### **Subject matters**

- Basic structures of the language
- Standard and policing vocabulary

### **Required work**

- Learning assignments, grammar examination.

- Active participation in teaching.
- A student who does not successfully complete the English language starting level test must complete the preparatory English language course.

### **Grading scale**

The course will be graded as pass/fail.

The assessment is based on the descriptions of language proficiency in the Common European Framework of Reference for Languages and the national proficiency descriptions for universities of applied sciences determined on the basis of the framework (writing in English and speaking in English). Proficiency level A1–B1.

The English language course helps the student achieve the initial level required for the course in spoken and written English.

### **Prerequisite courses**

Not required.

## **37 Communication Skills for your Policing Degree (2 credits)**

### **Learning outcomes**

After completing this course, the student will be able to

- introduce him- or herself and their professional assignments in English in a structured manner and with credibility;
- create and maintain contacts and maintain a conversation without effort in English;
- produce and present spoken and written presentations in English, in groups and individually, on subjects related to the field of policing;
- participate in and lead discussions; and
- understand terminology and vocabulary related to communication, intercultural communication and policing.

### **Subject matters**

- Various types of communication situations in English.

### **Required work**

- Learning assignments, active participation in teaching, oral group presentation, individual presentation and a peer assessment of oral presentation.
- Exam in course literature.
- Attendance in classroom lessons is required (80%).

### **Grading scale**

The study course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## **38 Prata Svenska (1 credit)**

The course is meant for students who want to gain more confidence and courage in speaking Swedish in various language use situations.

### **Learning outcomes**

After completing this course, the student is able to:

- to operate in the most common speech situations in Swedish;
- express themselves clearly and appropriately both individually and in a group; and
- to express and justify their opinions.

### **Subject matters**

Different communication situations in Swedish:

- Different situational exercises related to police work in the Swedish language
- Current events and news

### **Required work**

- Learning assignments, active participation in teaching.
- Oral group discussion.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## **39 Lär dig mer polissvenska (1 credit)**

This optional course in Swedish language and communication is intended for students wishing to revise and expand the vocabulary and expressions of topics related to the police profession.

### **Learning outcomes**

After completing this course, the student will be able to

- interpret and understand vocabulary related to various topics;
- interpret texts about the specific professional field; and

- produce various expressions related to the topics.

### **Subject matters**

- Topics relating to police work

### **Required work**

- Online course learning assignments, online exam.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Swedish language and communication.

## **40 Sök, läs och skriv om brottsligheten i Norden (1 credit)**

The course introduces students to articles in Swedish about crime in the Nordics and crime prevention. Students choose three articles which they find interesting, familiarize themselves with the articles and prepare an essay on them, one essay for each article.

### **Learning outcomes**

After completing this course, the student will be able to

- is able to search information independently;
- understands texts that discuss criminality and crime prevention from the Nordic perspective;
- understands vocabulary related to criminality and crime prevention; and
- is able to read scientific or investigative text in Swedish and produce a written outcome in Swedish of the text that was read.

### **Subject matters**

- Crime in the Nordic countries and types of crime
- Internationality, Nordic cooperation
- Crime prevention
- Criminality and crime research in the Nordic countries
- Crime statistics
- Information search

### **Required work**

- Essays.

### **Grading scale**

The course will be graded as pass/fail.

## **Prerequisite courses**

Not required.

# 41 Preventive action in practice (1 credit)

## **Learning outcomes**

After completing this course, the student will be able to

- plan and deliver presentations to various target groups (ideas, content provision, organization, communications, assessment); and
- act in a range of operating environments and take the needs of various target groups into account in improving security.

## **Subject matters**

- Planning a presentation or one's own part in a larger project
- Organizing an event
- Police communications
- Assessment and presenting the results

## **Required work**

Planning, implementation and reporting of activities

During the course, the student plans and delivers a presentation to at least three target groups on a subject promoting security or protecting against crime. The student prepares a report on the presentations, attaching the presentation materials or a description of the contents of the presentations.

The course objective is to enhance the student's presentation skills as a police officer in front of different audiences and the student's ability to take the needs of various target groups into account in improving security. The presentations are implemented in cooperation with the target community (school, care home, association, etc.) and/or a police department.

Alternatively, the student can participate in a preventive project prepared by the Police University College or a police unit and include this in the course. In this case, the student draws up a report explaining the project goals and their role in the project and evaluating what they have learned during the project.

## **Grading scale**

The course will be graded as pass/fail.

## **Prerequisite courses**

A minimum of 10 credits in Bachelor of Police Services studies.

## 42 Preparatory English language course (1 credit)

### Learning outcomes

After completing this course, the student will be able to

- use basic structures and vocabulary both orally and in writing.

### Subject matters

- Basic structure of the language
- Terminology in general language use and policing

### Required work

- Learning assignments and active participation in instruction.

### Grading scale

The course will be graded on a pass/fail basis.

Grading is based on the descriptions of language proficiency in the Common European Framework of Reference for Languages and the national proficiency descriptions for universities of applied sciences determined on the basis of the framework (writing and speaking in English). Proficiency level A1–B1.

### Prerequisite courses

Not required.

## 43 Preparatory Finnish language course (1 credit)

### Learning outcomes

After completing this course, the student will be able to

- use the basic structure of the language
- possess a standard vocabulary
- use Finnish in the most common situations for oral and written language
- make use of dictionaries and other aids
- use various language learning strategies.

### Subject matters

- Basic structure of the language
- Terminology for daily language use
- Language learning strategies



**Required work**

- Learning assignments and active participation in instruction.

**Grading scale**

The course will be graded on a pass/fail basis.

Grading is based on the descriptions of language proficiency in the Common.

European Framework of Reference for Languages and the national proficiency descriptions for universities of applied sciences determined on the basis of the framework (writing and speaking in Finnish). Proficiency level A1–A2.

**Prerequisite courses**

Not required.

## 44 Introduction to sociology of law (2 credits)

**Learning outcomes**

After completing this course, the student will be able to

- describe the basic concepts and theoretical principles of sociology of law; and
- specify the application possibilities of sociology of law research in research projects and legal professions.

**Subject matters**

- Sociology of law as a science
- The basic concepts and theoretical principles of sociology of law
- Practical application of sociology of law

**Required work**

- An essay.

**Grading scale**

The study course is graded on a scale of 0 to 5.

**Prerequisite courses**

Not required.

## 45 Participating in International Week (2–3 credits)

### Learning outcomes

Students take part in International Week at the Police University College's cooperation institution. They complete potential preliminary assignments, take part in International Week events and hold a presentation on their experiences.

After completing this course, the student will be able to

- understand the significance of interaction and cooperation skills and know how to employ them;
- confidently use English in a professional setting;
- compare policing in different countries and share best practices; and
- take into account cultural differences when interacting with others and appreciate cultural diversity.

### Subject matters

- Intercultural interactions
- Sharing expertise
- European police training and operations

### Required work

- International Week preliminary assignment.
- Active participation in International Week events.
- Presentation on experiences during International Week.

### Grading scale

The course will be graded as pass/fail.

### Prerequisite courses

Not required.

## 46 Organizing an International Week (3–5 credits)

### Learning outcomes

The Police University College's International Week is organized by a small team of students. The students' task is to plan the week's events, make necessary reservations and arrangements, take charge of communication, host International Week and take care of transport during the week. The team of students is also responsible for collecting and analyzing feedback and raising areas that are in need of development.

After completing this course, the student will be able to

- organize and host an international event in cooperation with other parties;
- understand the significance of interaction skills and know how to employ them;
- confidently use English in a professional setting;
- compare policing in different countries and share best practices; and
- take into account cultural differences when interacting with others and appreciate cultural diversity; and
- evaluate the success of International Week and their own activities.

### **Subject matters**

- Organizing and hosting an international event
- Working in a group
- Intercultural interactions
- Sharing expertise
- European police training and operations

### **Required work**

- International Week program
- Practical organization and communication
- Active participation in events and hosting
- Scheduled transport
- Peer assessment and self-assessment

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Vehicle handling test.

## **47 International tutoring (2 credits)**

### **Learning outcomes**

An international tutor takes part in the planning of tutoring and welcoming exchange students and helps the new students in practical matters, familiarizing themselves with the institution and integrating into the student community.

After completing this course, the student will be able to

- understand the significance of peer support when getting to know a new culture and society;
- support an international exchange student in settling in at the Police University College; and
- take into account cultural differences when interacting with others and appreciate cultural diversity.

### **Subject matters**

- International tutoring planning sessions

- Assisting a new international exchange student and helping them integrate into the student community

### **Required work**

- Taking part in tutoring planning sessions.
- Active participation in tutoring, particularly during the exchange students' orientation week, but also throughout term.
- Report on tutoring activities.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Vehicle handling test

## **48 Evaluating the threat of targeted violence as part of preventive police action (2 credits)**

### **Learning outcomes**

After completing this course, the student will be able to

- know what the police's preventive action consists of, particularly within the framework of targeted violence;
- understand what a person of concern and targeted violence are;
- name different forms of targeted violence and their particular characteristics;
- understand the basic principles of the police's targeted violence threat-assessment activities;
- name factors that increase the risk of targeted violence and consider methods to reduce the threat level; and
- understand the significance of cooperation between authorities when working with persons of concern.

### **Subject matters**

- The purpose, methods and procedures of preventive action
- Definitions of persons of concern and targeted violence
- Development stages of targeted violence
- Different forms of targeted violence
- Structured risk assessment methods
- The police's threat assessment process and methods
- Threat assessment
- Possible measures
- Cooperation between police and healthcare services
- Mental health and behavioral disorders associated with targeted violence
- Threat assessment exercises

### **Required work**

- Learning assignments.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

The Basics of public order and security course and the Security assignments and control 1 course part (belonging to the Field operations and command course).

## **49 Taking part in university politics (university of applied sciences) (1–5 credits)**

### **Learning outcomes**

After completing this course, the student will be able to

- act as an active developer and member of the university community;
- operate in different interaction situations and advance the wellbeing of students;
- function in working groups within the work community and develop their interaction skills (content design, organization of implementation, analysis and communication of results); and
- assume responsibilities in the student group, and collect and generate feedback to support the development of teaching and other operations.

### **Subject matters**

Positions of trust:

- 1) Managing student union activities (5 credits)
- 2) Performing the duties of a student union board member (3 credits)
- 3) Quality management and influence (3 credits)
- 4) Representing a course (1 credit)
- 5) Acting as a member of a committee (1 credit)
  - Acting as a student representative.
  - Performing duties for the student union.
  - Performing quality management duties.
  - Preparing student union proposals and statements.

### **Required work**

An accepted performance requires the creditable completion of duties associated with the position of trust and a written final report.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

The Quality management and influence position of trust is assumed in the third period of a student's first year.

## **50 Submachine gun operator training (2 credits)**

### **Learning outcomes**

After completing this course, the student will be able to

- specify the provisions and principles governing the use of firearms;
- understand the importance of appropriate and careful operation and know how to operate a firearm safely; and
- display good marksmanship skills with a weapon that supports police operations (a submachine gun), understand the importance of good marksmanship when using a firearm and be able to apply what they have learned in accordance with the situation (tactical competence).

### **Subject matters**

- Legislation and guidelines governing the use of force and choice of forcible measures
- Tactical training
- Submachine gun marksmanship training, design, maintenance, features and intended use (CZ Scorpion EVO 3 A1)

### **Required work**

- Successful completion of the course requires participation in classroom lessons and passing the demonstration and competence test.
- Successful completion of the course gives the officer the right to possess and use the CZ Scorpion EVO 3 A1 submachine gun.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Successful completion of training

## 51 Instructor training (2 credits)

### Learning outcomes

After completing this course, the student will be able to

- assess using a wide range of methods their own understanding and development needs as an instructor;
- plan and implement training events, taking into account an adult learner's special characteristics and different learning styles;
- promote individual and communal learning; and
- make comprehensive use of information and communication technology and a range of teaching methods in training events.

### Subject matters

- Adult learners
- Expertise in working life and communal learning
- Instructor's tool pack with a wide range of teaching methods
- Blended learning

### Required work

- Learning assignments.
- Planning and implementing a lesson.

### Grading scale

The course will be graded as pass/fail.

### Prerequisite courses

Not required.

## 52 Forensic technology in practice, online course (2 credits)

### Learning outcomes

After completing this course, the student will be able to

- analyze the attitudes, values and meanings related to forensic examination of the crime scene and the registration of individuals; and
- assess the role of instructions and regulations as the basis of high-quality results.

### Subject matters

- Forensic examination of the crime scene
- Photographic appendix

- Registration of individuals

**Required work**

- Online course, learning exercises and self-assessment.

**Grading scale**

The course will be graded as pass/fail.

**Prerequisite courses**

Training period has started.

## 53 Criminology (3 credits)

**Learning outcomes**

After completing this course, the student will be able to

- utilize up-to-date and pivotal Finnish criminological literature and research when examining crime;
- assess crime as a social and societal phenomenon; and
- assess the impact of a range of factors on crime.

**Subject matters**

- Criminology as a science, and the basic concepts and scientific principles of Criminology
- Criminological research questions
- Topical study programs and approaches to crime

**Required work**

- An essay.

**Grading scale**

The study course is graded on a scale of 0 to 5.

**Prerequisite courses**

Not required.

## 54 Customer service in Finnish - Discussion course in Finnish (1 credit)

**Learning outcomes**



After completing this course, the student will be able to

- speak Finnish in the most common policing work situations
- express themselves clearly and in a way appropriate to given work situations
- express their views and explain them.

### **Subject matters**

- Various communication situations in Swedish
- Courtesy and formality, providing feedback in Finnish
- Meetings and telephone conversations
- Oral police customer service exercises
- Current events and news

### **Required work**

Students are required to be present during the course. In addition, students must complete all exercises and actively participate in discussions during the course. Peer feedback.

### **Grading scale**

The course will be graded on a pass/fail basis.

### **Prerequisite courses**

Not required.

## **55 Course in police recruitment (1,5 credits)**

### **Learning outcomes**

- After completing this course, the student will be able to
- recognise that proper preparation and production of one's own materials before a presentation make it possible to perform the task in a professionally skilful manner
- specialise within their subject area, thus becoming a skilled expert in the field on which they are making a presentation
- possess the skills and abilities required for public speaking and answering questions regarding police training and the subject which each student represents
- after completing assignments, have acquired knowledge and information on how recruitment is carried out in the police administration as well as personal experience in production and implementation
- feedback, review and comments from the Nyland Brigade.

### **Subject matters**

- Preparing for an assignment, finding information and producing common materials
- Completing an assignment by presenting the assigned subject area to a select audience at Nyland Brigade in Ekenäs

### **Required work**

- Students must actively participate in the preparation, completion and grading of the assignment.
- Students are graded after the course has been completed in its entirety.
- Attendance is required when performing tasks at Nyland Brigade -applies to the full completion of an assignment at Dragsvik (event, planning, completion, follow-up, etc.).

### **Grading scale**

The course will be graded on a pass/fail basis.

### **Prerequisite courses**

Credits for prior studies cannot be recognised because the entirety of the elective course in police recruitment is structured as a study module. The course is offered as a study module so that students will receive a passing grade.

## **56 Basics of image processing online course (1 credit)**

### **Learning outcomes**

After completing this course, the student will be able to

- process photographs at a basic level (alter image size, correct the tone, simple corrections of perspective);
- process CCTV video at a basic level (screen captures, simple editing, deinterlacing); and
- correctly document the editing performed by the student.

### **Subject matters**

- Digital image processing
- CCTV recordings
- Documentation of forensic image and video processing

### **Required work**

- Learning assignments.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Passed Documentation theme of the Initial measures part of the Pre-trial investigation course.

## 57 Traffic control and investigation of traffic offenses practices (2 credits)

### Learning outcomes

After completing this course, the student will be able to

- target and perform traffic control and investigation of traffic offenses (with guidance);
- apply the intervention threshold and sanctioning practices to traffic control as instructed; and
- justify and assess their competences in police traffic control and investigation of traffic offenses.

### Subject matters

- Traffic control
- Investigation of traffic offenses

### Required work

- Learning assignments
- The student learns about the organization of traffic control in their training unit and draws up a report in accordance with the instructions. This includes describing and analyzing a traffic offense based on the issued guidance. In addition, the student must reflect on their own competences and discuss how the teaching corresponds to working life.

### Grading scale

The course will be graded as pass/fail.

### Prerequisite courses

Traffic safety course.

## 58 Basics of locking online course (1 credit)

### Learning outcomes

After completing this course, the student will be able to

- understand the basic concepts of locking;
- recognize forcible entry tools;
- assess possible entry methods; and
- inspect the function of a lock.

### Subject matters

- Locking

- Forcible entry tools
- Break-ins
- Key security

**Required work**

- Online examination, feedback survey.

**Grading scale**

The course will be graded as pass/fail.

**Prerequisite courses**

Initial measures course part (belonging to the Pre-trial investigation course).

## 59 Advanced methods 1–Qualitative methods (3 credits)

**Learning outcomes**

After completing this course, the student will be able to

- describe the practices of qualitative research;
- interpret qualitative scientific studies;
- plan a qualitative research framework;
- perform an interview study; and
- describe the analytical methods of qualitative research.

**Subject matters**

- Research trends of qualitative research
- Interview materials, its collection and processing
- Analysis methods of qualitative research

**Required work**

Examination or, alternatively, a learning assignment.

**Grading scale**

The study course is graded on a scale of 0 to 5.

**Prerequisite courses**

The Research, development and innovations study course.

## 60 Production, analysis and practical implementation of quantitative information (3 credits)

### Learning outcomes

After completing this course, the student will be able to

- describe the practices of producing quantitative information;
- utilize and personally produce quantitative information;
- interpret statistics and analyzes produced using quantitative methods;
- plan the production of quantitative information and prepare a quantitative study design; and
- implement a descriptive quantitative analysis using statistical software and report the results of the analysis.

### Subject matters

- Utilization of quantitative information in police work
- Planning the production and analysis of quantitative information
- Basics of implementing a questionnaire survey
- Descriptive research analyses and reporting on them
- Methods of presenting statistical information
- Use and interpretation of tables and graphs
- Assessment of the reliability of statistical presentations and studies

### Required work

- Exam, exercises.

### Grading scale

The study course is graded on a scale of 0 to 5.

### Prerequisite courses

The Research, development and innovations study course.

## 61 Advanced methods 3–Practice-based thesis (3 credits)

### Learning outcomes

After completing this course, the student will be able to

- describe the ideas of developmental work research and research-based development;
- describe the requirements for the outcomes of practice-based study and the reporting of the study;
- plan a practice-based study, the outcome and the report; and
- retrieve and utilize information and research methods in a practice-based thesis.

### **Subject matters**

- Form, content and requirements of a practice-based thesis
- Developmental work research and research-based development
- Correspondence between the outcome of and the report on the practice-based work
- Report content requirements

### **Required work**

- Examination or, alternatively, a learning assignment.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

The Research, development and innovations study course.

## 62 Nordcop student exchange (5 credits)

### **Learning outcomes**

After completing this course, the student will be able to

- give presentations about policing and police training in Finland and the other Nordic countries and compare them.

### **Subject matters**

- Nordcop student exchange.

### **Required work**

- Nordcop report.
- During the course, the student learns about policing and police training in Sweden, Denmark, Norway or Iceland. During the exchange program, the student learns about the training offered by the Nordic police training institution and policing at the local police department.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

The Swedish language and communication and English language and communication courses and the training period.

## 63 Student recruitment project (3 credits)

### Learning outcomes

After completing this course, the student will be able to

- plan and implement a trade fair/recruitment event (ideas, content provision, organization, project management, communications, assessment);
- function in multidisciplinary environments and with a range of partners.

### Subject matters

- Project planning
- Event organizing
- Student recruitment
- Assessment and presenting results

### Required work

1) Drawing up a project plan, 2) Planning and implementing the content, and 3) Self-assessment and writing a report.

### Grading scale

The course will be graded as pass/fail.

### Prerequisite courses

Basics of public order and security course.

## 64 Student tutoring at the Police University College (2 credits)

### Learning outcomes

After completing this course, the student will be able to

- act as an instructor of a wide range of partners and individuals (such as visitor groups, school interns and trainees).

### Subject matters

- Instructing a group or individual in a work community (tutoring)

### Required work

- Presence at the introductory lecture is required.

- The student acts together with a teacher tutor and student advisors as the student tutor of a group of new students for two periods.
- The student writes a report of their activities.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Orientation Studies course.

## 65 Police information system (PATJA) in tactical investigations (2 credits)

### **Learning outcomes**

After completing this course, the student will be able to

- record the necessary investigation measures to resolve the matter in question;
- provide legal grounds to justify the chosen measures; and
- evaluate the legality and compliance with regulations of records made by others.

### **Subject matters**

- Tactical investigation
- Police information system

### **Required work**

- Successful completion of the learning exercises and peer assessment.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Parts 1 (Initial measures), 2 (Questioning) and 3 (Coercive measures and information acquisition) of the Pre-trial investigation course passed. In addition, the student must have passed the violence, driving while intoxicated and property offense themes of part 4 (Special features of offense types).

## 66 The many options of police work (2 credits)

### **Learning outcomes**



After completing this course, the student will be able to

- search for information on their chosen field of police work;
- demonstrate good written communication skills in Finnish in a range of communication and interactive settings at work;
- use writing as a tool for planning and documenting their actions; and
- demonstrate written communication skills in English.

### **Subject matters**

- Information search
- Writing
- Development of the student's policing expertise

### **Required work**

- Essay, English-language summary, participation in Moodle, self-assessment.
- The student selects one specialized field of police work from the projects presented during the Police Communications course, and explores it in more detail.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Police communications course.

## **67 Project Studies (2–10 credits)**

### **Learning outcomes**

After completing this course, the student will be able to plan and implement a project following the various stages of the process (ideas, content provision, organization, project management, communications, assessment).

After completing this course, the student will be able to

- work in (possibly multi-professional) projects and with a range of partners;
- develop their cooperation and interaction skills, as well as their professional communication skills;
- work independently;
- assume responsibility for the team's actions and for disseminating the lessons learned;
- identify and define the phenomena and basic theoretical concepts related to the project, and apply them in practice; and
- reflect on their learning and development in project work skills and with respect to core competences related to the project.

### **Subject matters**

- Project planning
- Cooperation at work with colleagues and stakeholders
- Learning about the various methods of project work
- Incorporating one's work/assignment into a larger project
- Project management
- Setting and assessing a personal learning target
- Assessing a project and presenting the results

### **Required work**

- 1. Creation of a project plan or an analogous document.
- 2. Planning and writing of the contents (and taking part in project meetings).
- 3. Evaluating your own activity and preparing a report or other pre-agreed output and/or presentation.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

The topic and contents of the project determine the prerequisite courses and competences.

## **68 Process writing (3 credits)**

### **Learning outcomes**

After completing this course, the student will be able to

- produce text in stages from the draft to the final, published version;
- give and receive feedback; and
- edit and finalize text.

### **Subject matters**

- Process writing

### **Required work**

- Assignment.

### **Grading scale**

The course will be graded as pass/fail.

### **Prerequisite courses**

Not required.

## 69 Preparatory Swedish language course (1 credit)

### Learning outcomes

After completing this course, the student will be able to

- master the basic structures of the language;
- use the essential standard vocabulary;
- use Swedish in the most common spoken and written communication situations;
- use dictionaries and other tools; and
- use a range of language-learning strategies.

### Subject matters

- Basic structures of the language
- Standard vocabulary
- Language-learning strategies

### Required work

- Learning assignments and active participation.
- A student who does not successfully complete the Swedish language starting level test must complete the preparatory Swedish language course (1 credit).

### Grading scale

The course will be graded as pass/fail.

The assessment is based on the descriptions of language proficiency in the Common European Framework of Reference for Languages and the national proficiency descriptions for universities of applied sciences determined on the basis of the framework (writing in Swedish and speaking in Swedish). Proficiency level A1–A2.

### Prerequisite courses

Not required.

## 70 Basics of sociology (3 credits)

### Learning outcomes

After completing this course, the student will be able to

- describe sociological thinking and the key phenomena with regard to police work, and to compare their explanatory models; and
- apply sociological perspectives to the study of the organization, occupation and culture of the police, and the position and function of the police force in society.

### **Subject matters**

- Sociological approach and basic concepts
- Development of Finnish society as a sociological phenomenon
- Sociology of police research
- Sociological paradigms and approaches

### **Required work**

- An essay.

### **Grading scale**

The study course is graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## 71 Language and power (2 credits)

### **Learning outcomes**

After completing this course, the student will be able to

- explain phenomena and correlations within sociolinguistics, conversation analysis and rhetoric
- identify challenges in language use as a means of power and, to a certain extent, draw conclusions on language and apply their knowledge in practice.

### **Subject matters**

- Sociolinguistics, rhetoric, conversation theory, how one affects others through language choices, the art of persuasion, conversational interpretation

### **Required work**

- Essay.

### **Grading scale**

The course will be graded on a scale of 0 to 5.

### **Prerequisite courses**

Not required.

## 72 Basic Russian for police officers (3 credits)

### Learning outcomes

After completing this course, the student will

- be able to write in the Cyrillic alphabet and pronounce Russian phonemes;
- have the spoken language skills in Russian to produce short sentences and understand clearly pronounced and simple spoken Russian when discussing familiar topics;
- be able to read and write simple texts; and
- be able to use everyday vocabulary and basic policing vocabulary according to the student's skill level.

### Subject matters

- Russian writing system
- Russian pronunciation
- Forming declarative sentences and questions with basic structures
- Everyday vocabulary and limited occupational vocabulary
- Russian spoken exercises

### Required work

- Examination and learning assignments.

### Grading scale

The study course is graded on a scale of 0 to 5.

### Prerequisite courses

Not required.